

Please return completed application to: Maria Sahakian, Marketing & Events Manager, Glendale Arts, 116 West California Avenue, Glendale, CA 91203;
 Tel: (818) 243-2611 ext. 16; Fax: (818) 241-2089.

Licensing Agreement Information:
Please Print Clearly

Project		Load-in / Set-up Dates	Shoot Dates
Production Company			
Mailing Address – Street / Post Office Box			Suite / Apt. Number
City	State	Zip Code	
Federal Tax ID Number or Social Security Number	Type of Organization	Web Site Address	
Person Signing the Agreement	Name	Title	

Contact Information:

Primary Contact	Name/Title		Email	
Primary Contact Number	Type	Secondary Contact Number	Type	Fax
Production Contact	Name		Email	
Primary Contact Number	Type	Secondary Contact Number	Type	Fax
Audience Co. Coordinator	Name		Email	
Primary Contact Number	Type	Secondary Contact Number	Type	Fax
Catering Contact	Name		Email	
Primary Contact Number	Type	Secondary Contact Number	Type	Fax
Other	Name		Email	
Primary Contact Number	Type	Secondary Contact Number	Type	Fax

Event Information:

Synopsis of the script / project description (Please include as much detail as possible)	
Type of Project: <input type="checkbox"/> Film <input type="checkbox"/> TV Show <input type="checkbox"/> Commercial <input type="checkbox"/> Music Video <input type="checkbox"/> Other:	
Projected number of crew/staff:	Projected number of audience members:
What areas will you be filming in: <input type="checkbox"/> Marquee <input type="checkbox"/> Forecourt <input type="checkbox"/> Downstairs Lobby <input type="checkbox"/> Upstairs Lobby <input type="checkbox"/> Auditorium <input type="checkbox"/> Other:	
Will seat removal be required? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Will your production be using an outside generator? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Will the Alex Theatre Marquee be filmed? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Will the Alex Theatre staff be required to sign a non-disclosure agreement? <input type="checkbox"/> Yes <input type="checkbox"/> No	

In order for your production to take place at the Alex Theatre, you need to obtain a filming permit from the City Clerk's Office. For more information please go to <http://www.ci.glendale.ca.us/city-clerk/filming.asp>

Settlement Information:

How do you want to receive your settlement paperwork? <input type="checkbox"/> Mail <input type="checkbox"/> Pick up from Alex Theatre Office	If pick-up, name of individual authorized to receive settlement package:
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